



CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
PHIL CARTER
EVA CORLEY

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

CITY OF CAYCE Regular Council Meeting April 5, 2016

The April Regular Council Meeting was held this evening at 6:00 p.m. at the Cayce Tennis and Fitness Center. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood, Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle, City Attorney Danny Crowe, Director of Utilities Blake Bridwell, and Major Darwin Fulwood were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Jenkins gave the invocation. Mayor Partin introduced Cayce Public Safety Sgt. Frank Ballentine to lead the assembly in the Pledge of Allegiance. Sgt. Ballentine joined the United States Marine Corps Reserves in January, 1989. He attended basic training at Parris Island Marine Corps Depot and tank crewman training at Fort Knox, Kentucky. He then was assigned to Delta Company, 8th Tank Battalion in Columbia, South Carolina. The company was called to active service during Operation Desert Shield / Desert Storm, and Sgt. Ballentine served in the South West Asia combat zone. Sgt. Ballentine was honorably discharged from the reserves in January 1997 at the rank of E-5, Sergeant.

Approval of Minutes

Council Member Corley made a motion to approve the March 1, 2016 Regular Council Meeting minutes and the March 16, 2016 Special Council Meeting minutes as written. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No one signed up for Public Comment.

Presentations

A. Presentation of Awards to Cayce Public Safety Officers

Mayor Partin asked Sgt. Frank Ballentine and Cayce Public Safety Officer Rhett Kelly to join her at the podium. She stated that in November 2016, Sgt. Ballentine stopped to investigate a suspicious vehicle. While conducting a pat down of the suspect, Officer Rhett Kelly arrived on the scene to provide backup. The suspect pulled a gun out and shot Officer Kelly in the leg. Sgt. Ballentine engaged the suspect and a struggle ensued. The suspect was able to get free and fled on foot. After checking on Officer Kelly, Sgt. Ballentine gave chase. Behind a nearby structure, Sgt. Ballentine again came into contact with the suspect. After taking fire from the suspect, Sgt. Ballentine returned fire striking the suspect. Upon hearing the gunfire, Officer Kelly struggled through his injury in an attempt to provide backup for his fellow officer. Both of these officers were nominated by a fellow officer to be recognized by the South Carolina Police Chief's Association for their bravery and their willingness to reduce the threat to others regardless of the threat to their own personal safety. The South Carolina Police Chief's Association endorsed the nominations.

Mayor Partin stated that the recognition of valor, exceptional duty performance, and honorable service by sworn law enforcement officers is something the Cayce Department of Public Safety and the South Carolina Police Chief's Association take great pride in. She stated that the Medal of Valor is awarded to officers that demonstrate exceptional heroism in the line of duty, which is clearly beyond the call of duty, involves great risk of injury or death, and results in the prevention of loss of life or serious injury. The Purple Heart is awarded to officers who have sustained serious or fatal injuries while in the line of duty and while participating in a law enforcement action. The injury or death must have been the result of a hostile act or dangerous circumstance associated with or caused by a criminal suspect.

On behalf of the South Carolina Police Chief's Association, Mayor Partin presented the Medal of Valor to Sgt. Frank Ballentine and the Purple Heart to Officer Rhett Kelly. Sgt. Ballentine stated that he and Officer Kelly received a great deal of support from Mayor Partin, Ms. Vance and from Public Safety staff. He thanked everyone and stated that the support was much needed following the incident.

B. Recognition of Mr. Gabe Caldwell for American Flag Retirement Collection Box Eagle Scout Project

Mayor Partin invited Mr. Gabe Caldwell to stand with her before the assembly. She stated that Mr. Caldwell was a Boy Scout with Cayce Troop 339. She stated that he built an American Flag Retirement Collection Box to be kept at City Hall as his Eagle Scout project. Mr. Caldwell explained that the collection box is for anyone who has a worn flag that wants to properly dispose of the flag in a dignified manner. He stated that the flags will be processed with respect in accordance with flag protocol.

Mayor Partin thanked Mr. Caldwell for his great idea and stated that City residences now have a way to properly dispose of old or worn American flags that are in need of retirement.

C. Approval of Proclamation – National Service Recognition Day

Council Member Carter made a motion to approve a Proclamation recognizing April 5, 2016 as National Service Recognition Day. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

D. Approval of Proclamation – Child Abuse Prevention Month

Council Member Almond made a motion to recognize the month of April as Child Abuse Prevention Month. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

E. Presentation by Dee and Diane Pardue re Rental Registration Program

The Pardues did not attend the meeting.

Ordinances and Resolutions

A. Discussion and Approval of Ordinance 2016-05 Amending Section 6.10-1 (“Design Overlay District Creation”) of the Zoning Ordinance of the City of Cayce – First Reading

Ms. Vance stated that Staff is requesting to amend Section 6.10-1 (“Design Overlay District Creation; definition”) of the Zoning Ordinance to add language applicable to the definition of the Knox Abbott Drive Overlay District (OD). Currently, the Knox Abbott OD begins at the Blossom Street Bridge and ends at 12th Street. Staff is requesting adoption of the Ordinance to extend the Knox Abbott Drive OD to include the entirety of Knox Abbott Drive from the Blossom Street Bridge to the Cayce City Limits Line. The adoption of the Ordinance will add properties with a C-4 (Highway Commercial) zoning designation. Previously an Ordinance was adopted to regulate all signage in the OD to conform to C-3 signage regulations. The C-3 zoning district permits signs to have a maximum height of seven feet. Staff believes the extension of the OD creates a more cohesive shopping district.

Ms. Vance stated that the Planning Commission considered the request for the text amendment at its regular meeting on March 21, 2016. The text amendment request was opened for public hearing. No one from the public was present to speak for or against the text amendment. The Planning Commission voted unanimously to recommend the requested text amendment.

Council Member Carter made a motion to approve the Ordinance on first reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Other

A. Discussion and Approval of the Accommodations Tax Committee's Recommendation for Distribution of Funding for FY16-17

Ms. Corder provided Council with a chart listing each event, the amount requested and the Accommodations Tax Committee's recommendation for distribution for FY16-17. The Committee's recommendations are as follows:

Replenish supply of Advertising Specialties - \$1,200
Airport High School Boys Soccer Tournament - \$2,500
Airport High School Girls Soccer Tournament - \$2,500
Brookland Cayce High School Boys Soccer - \$2,500
Cayce Museum – 25th Anniversary Event - \$2,500
Cayce Museum – Christmas Traditions - \$3,350
Cayce Museum Aide's Salary - \$11,500
Christmas in Cayce Festival of Lights - \$10,000
Columbia Metro Convention & Visitors Center - \$1,000
Congaree Bluegrass Festival - \$20,000
Greater Cayce West Columbia Visitors Center - \$18,000
Guided Nature Tours - \$500
The River Alliance/Tartan Day South - \$5,000

Council Member Almond made a motion to approve the recommendations as submitted. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Discussion of Proposed FY2016-2017 Utility Fund Budget

Ms. Vance stated that the FY2016-2017 Utility Fund Budget is currently out of balance to the positive of \$145,921, with Projected Revenues of \$11,985,861, and Projected Expenditures of \$11,839,940. She stated that the Utility Fund Budget includes a reduced list of capital from \$778,240 to \$310,150. She stated that a number of the reduced items will be able to be purchased in the current year's budget. The budget also includes proposed increases in various service fees as indicated on the Master Fee Schedule. Ms. Vance stated that the Master Fee Schedule will also include General Fund service fee changes and both will have to be adopted with the budget.

Ms. Vance stated that the Utility Fund Budget also includes the 15% debt coverage for the City's utility fund debt and a \$1,600,000 transfer to General Fund for Indirect Costs. She stated the Utility Fund Budget does not include any cost of living adjustment raises for the Utility employees or any increase for health insurance costs. She explained that staff hopes to receive these costs later in the month and will incorporate them at that time. She stated that the Utility Fund Budget also does not include the bond payment or any required rate increases for the proposed Waterline Project. She stated staff was awaiting final word from the State Revolving Fund on the loan amount and timing.

City Manager's Report

Ms. Vance stated that staff has begun the process of moving the Code Enforcement Department from Public Safety to the Planning & Development Department located at City Hall. Mr. Jarrett Epperson was a City Park Ranger and is now a Code Enforcement Officer in training. She stated that Mr. Epperson was currently learning business licenses. She stated that the open Animal Services position will also be moved to Code Enforcement at City Hall. The position is open since the City no longer has an animal shelter. The position will also train under the Building Official to potentially become the next Building Inspector when Mr. Steve Martin retires.

Ms. Vance stated that the City was recently awarded \$270,000 through a CDBG grant for sewer line repairs on Railroad Avenue and Holland Avenue. The City also received \$2,642.00 from a Dewalt grant. Ms. Vance stated that the City mailed out approximately 1,500 letters to rental property owners informing them of the new Rental Registration Program. Currently 300-400 properties have been registered with the City.

Ms. Vance stated that the Avenue's Association's Festival of Arts was that upcoming Saturday from 9am to 5pm at Brookland-Cayce High School. She stated that the Festival has over 100 artists which is twice the amount of artists from the prior year.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's Official Record

Council Member Corley made a motion to approve entering the following Committee minutes into the City's official record:

- Accommodations Tax Committee – March 31, 2015
- Planning Commission – January 25, 2016
- Museum Commission – February 3, 2016
- Events Committee – February 11, 2016

Board of Zoning Appeals – February 22, 2016

Council Member Almond seconded the motion which was unanimously approved by roll call vote.

B. Appointments and Reappointments

Mayor Partin stated that Mr. Chris Kueny's position on the Planning Commission expired in March and he would like to serve again. The Commission recommends his reappointment. Council Member Almond made a motion to reappoint Mr. Kueny to the Planning Commission. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Mayor Partin updated the assembly on the City Committees and Foundations with open positions. They are listed below.

Accommodations Tax Committee – Three (3) Positions

These positions must be filled by someone in the restaurant or hotel industry in the City.

Beautification Board – Three (3) Positions

Consolidated Board of Appeals – Two (2) Positions

Members who serve on this Board must either be an Engineer, Contractor, Architect or Design Professional.

Events Committee – One (1) Position

Planning Commission – One (1) Position

Public Safety Foundation – Five (5) Positions

Council Comments

Mayor Partin stated that the City of Cayce recently received a letter from a teacher whose 8th grade class visited the Cayce Historical Museum. The teacher stated that the Cayce Historical Museum's Native American exhibit is by far the best he had ever seen. He stated that the Museum is a hidden gem. A copy of the letter is attached.

Executive Session

A. Receipt of legal advice relating to claims and potential claims by the City

and other matters covered by the attorney-client privilege by City Attorney and Bond Counsel

- B. Discussion of negotiations incident to proposed contractual arrangements between the City of Cayce and Lexington Two School District

Council Member Corley made a motion to move into Executive Session. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Possible Actions by Council in follow up to Executive Session

IX. A.

Council Member Almond made a motion to authorize the City Manager to proceed with notification to the taxing entities of the extension of the TIF term. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Adjourn

There being no further business, Council Member Carter made a motion to adjourn the meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:45 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.* *THANK YOU.*

COUNCIL MEETING SPEAKERS' LIST

Date of Meeting April 5, 2016

Name	Address	Agenda Item

***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.

cc: Mayor, Council, Leo,
File 4/4/16

APR 4 2016

Jeffrey M. Cameron
41 Pioneers Point Ct
Irmo SC 29063
Jeffrey.Cameron@ocsd5.net
March 26, 2016

Dear Cayce City Manager,

Greetings. My Name is Jeff Cameron and I am a teacher at North Middle/School in North SC. I wanted to let you know what a marvelous experience my 8th grade class had this past Thursday at the Cayce Historic Museum. We brought 38 of our Middle School kids to this museum to tour but particularly to see the Native American exhibit. Mr. Leo and Ms. Rachael did an excellent job of attending our visit and we were so pleased with the morning.

I am an amateur archaeologist with a fascination and love for Native American culture, so I am always impressed to see that particular exhibit at the Cayce Historic Museum. I have been to the Museum of the American Indian in both Washington DC and New York City, the Iroquois Museum in New York, Mt. Rushmore and Crazy Horse. Though those exhibits on Native America are larger, I can honestly say that the Native American exhibit you have in your museum is by far the best I have seen for pure authentic Native tools and points. Your museum is a hidden gem right here in the Midlands of South Carolina.

I just wanted to let you know my thoughts and experiences. Thank you so much for taking the time to read this. Should you have any questions please feel free to contact me.

Thank you again,



Jeffrey M. Cameron